

**MINUTES OF THE  
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT  
April 21, 2011  
BOARD MEETING**

**1. Roll Call:**

Presiding: G. E. 'Deac' Thomas, Board Chair

Time: 12:32 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: G.E. 'Deac' Thomas, Chair  
Dr. Dagmar Vitek, Vice Chair (arrived at 12:43 PM during Item # 3)  
Raymond Uno  
La Vone Liddle  
Todd Erskine

Trustees Excused: None

Others Present: Sammie Lee Dickson, District Manager  
Dennis Kiyoguchi, Assistant Manager  
Sally Beagley, District Secretary  
No members of the public were present

**2. Approval of the March 17, 2011, Minutes of the March Monthly Board Meeting:**

The following two changes to the draft minutes were proposed: Trustee Liddle suggested that in item #6, first sentence, add 'which' between session and could, and in item #7, second sentence, change 'NPDSE' to 'NPDES'. Trustee Liddle made a motion to accept the March 17, 2011, Minutes of the March Board Meeting with the suggested corrections. Trustee Erskine seconded the motion and it passed with a unanimous vote.

**3. Presentation of March 2010 Financial Statements and Approval of Bills for Payment:**

Manager Dickson reviewed the March financial statements with the Board. All expenditures in excess of \$500 were reviewed. A review was also made of any budget line items that were over the expected percentage of spending for this time of the budget year.

Expenses for March totaled \$188,582.63 with \$188,582.63 from the General Fund and \$0.00 from the Capital Projects Fund. Trustee Erskine made a

motion to accept the March financial statement and to pay the bills as presented. The motion was seconded by Trustee Uno and passed with a unanimous vote.

**4. 2010 Salt Lake County Property Tax Collection Settlement:**

The District uses property tax collections made in any year to support the budget for the following year. All tax collections are made for the District by the Salt Lake County Treasurers Office. The treasurer distributes the property tax collections to the District on a monthly basis, with most of the money given to the District in November and December when citizens pay the property tax on their homes. The distributions to the District through the year are considered tentative until the Salt Lake County Treasurers Office issues a notice of settlement the following March.

The District budgeted \$1,802,750 from property taxes and \$109,000 from fee-in-lieu (registration of vehicles, etc.) totaling \$1,911,750 for 2011. The March tax settlement for the 2010 property tax collections was \$1,811,006 from property taxes and \$97,010 from fee-in-lieu totaling \$1,908,016. This leaves the District \$3,734 short of the budgeted total. However, it appears that the Salt Lake City Redevelopment Agency will be giving the District \$14,389.05 from the Central Business District Extension Agreement. This is unbudgeted income and will cover the shortage in fee-in-lieu collections.

**5. Davis-Salt Lake Aerial Spray Authority (DSLASA):**

The DSLASA Board did not meet in March as there was no pending business. During March, there was additional paperwork filed in connection with the notice of claim from R&O Construction. Axis Architects responded to being named a Third-Party Defendant and Third Party Plaintiff. In their response, they have brought in ARW Engineers and Stanley Consulting as Third Party Defendants. Both ARW Engineers and Stanley Consulting worked on the engineering of various components of the airplane hangar design as sub-contractors for Axis Architects. Axis Architects claims that several of the alleged problems in the notice of claim were a result of engineering mistakes. Because the sub-contractors are now part of the notice of claim, we must wait for their response before proceeding with possible mediation. The DSLASA attorney, Felshaw King, hopes to be able to arrange a mediation attempt in the next 60 to 90 days.

Axis Architects, on March 23, 2011, filed a separate notice of claim against DSLASA for \$41,794.00 in additional fees. Axis Architects is claiming that these additional fees are a result of extra work created by mistakes of R&O Construction and additional demands of DSLASA. The DSLASA attorney has responded with a denial to these claims.

**6. Report on Attended and Reminder of Upcoming Meetings:**

The American Mosquito Control Association Annual Meeting was attended by Trustees Thomas and Vitek, along with staff members Dickson, Jensen and Kesavaraju. Manager Dickson and Biologist Kesavaraju each gave a one-hour presentation that was filmed and will be used by the California Mosquito & Vector Control Association members in obtaining continuing education credits. Biologist Kesavaraju also gave a presentation during the meeting on the use of gravid traps for West Nile Virus surveillance. Education Specialist Jensen participated in an education event at an inner city school. Trustees Thomas and Vitek attended the Trustee Sessions. Chairman Thomas has requested that he be allowed to attend the 2012 AMCA Annual Meeting in place of Trustee Vitek and that Trustee Vitek attend the AMCA Washington Conference in his place.

The Utah State Auditor's Office presented training on the effects of this year's legislature on the operation of local districts on March 31. Trustees Uno and Liddle along with Manager Dickson attended this training. A good presentation explaining the change to the state retirement program which will affect all new hires after June 30, 2011, was presented.

The Utah Mosquito Abatement Association held its annual spring workshop on Saturday, April 9, 2011. More than 186 mosquito workers from the state were in attendance. Forty-one of the forty-three people that took a recertification test for the public health category 8, pesticide applicators license, at the end of the meeting, passed the test.

Trustee Erskine and Manager Dickson will attend the American Mosquito Control Association Washington Conference, May 9 – 11, 2011, in Washington D.C. They, along with six others individuals, will represent Utah. Manager Dickson has arranged meetings with the offices of all of three representatives and both senators. The lead issue of discussion will be legislation, HR 872 and S718, which will determine whether or not mosquito agencies across the country will be required to have a National Pollutant Discharge Elimination System permit (NPDES).

**7. NPDES - National Pollutant Discharge Elimination System Permit:**

On March 28, 2011, the US Court of Appeals for the Sixth Circuit issued a stay on the NPDES mandate until October 31, 2011. This will give states and local districts more time to meet the permit requirements. This will also give some time for congress to debate legislation that has been recently introduced.

**8. Employee Health Insurance:**

Last year the District changed health insurance coverage for its employees in an attempt to save money. During the three year period, 2008 through 2010, the premiums rose 45%. Manager Dickson contacted the Utah Local Governments Trust about obtaining some bids on coverage for the District's employees. To provide those bids, they require an information packet

completed by all employees. Several of the District's employees were not comfortable providing the information requested. As a result no new bids will be solicited this year. PEHP has just released the renewal premiums for the July 1, 2011 to June 30, 2012 coverage year. Premiums for the District are increasing at less than one quarter of a percent. Manager Dickson had budgeted for a 10% increase.

**9. State Transparency Website ( [transparent.utah.gov](http://transparent.utah.gov) )**

At the Utah Association of Special Districts Association Annual Meeting, last fall, Manager Dickson learned that the District is required to post all financial transactions and employee salaries to the state transparency website by May 1, 2011. The District Bookkeeper, Aleta Fairbanks, working with the State Auditor's Office, has completed the work required to post all of the 2010 transactions. She will continue to post new transactions on a quarterly basis. The website is available to anyone who wishes to look at the information.

**10. Sale of Surplus Property:**

The District has equipped two trucks and three all-terrain vehicles to replace older models. Manager Dickson is seeking permission to place the following vehicles for sale through a sealed bid process: 1999 Chevrolet ¾ ton 4X4 truck equipped with a lift gate and snowplow, 2001 Chevrolet ¾ ton 4X4 truck, two 2008 Honda 4X4 ATV's, and a 2006 Honda 4X4 ATV. Trustee Liddle made a motion to approve the sale of the surplus property, two trucks and three ATV's, as per District policy. The motion was seconded by Trustee Uno and passed with a unanimous vote.

**11. Manager's Report:**

All but two seasonal employee positions have been filled. Field mosquito larval inspections began in March, but have been sporadic due to much cooler and wetter weather throughout March and into April. The high water table in the northwest portion of the city is keeping mosquito sources flooded to a level not seen since 1983. It may be that the predicted heavy runoff will have a beneficial effect by making sources too deep for mosquito production in some areas. It is also believed that a heavy runoff of the winter snow will cause the Great Salt Lake to increase in elevation by an additional two feet this year. This may help eliminate areas where salt grass is growing in the lake bed making new mosquito breeding areas.

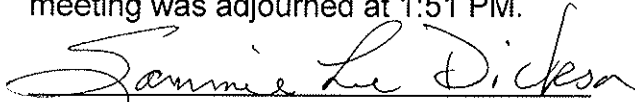
**12. Probable Agenda Items for May 19, 2011, Meeting:**

The following items will be placed on the May Board Meeting Agenda: DSLASA lawsuit update, Bylaws and Personnel Policy & Procedure Manual revisions, and the progress of the mosquito control season.


The District will hold the May 19, 2011, Board Meeting at 12:30 PM. A box lunch will be available for Trustees during the half hour preceding the meeting.

**13. Adjournment:**

Trustee Liddle made a motion to adjourn the April Board Meeting. The motion was seconded by Trustee Uno and passed with a unanimous vote. The meeting was adjourned at 1:51 PM.

  
Sammie Lee Dickson, District Manager

5/19/2011  
Date

  
G.E. 'Deac' Thomas, Board Chair

5/19/11  
Date

